



Trustee Meeting Minutes – September 06, 2016

Opening

President Philips called the meeting of the City of Brant Lake Board of Trustees to order at 7:00 pm on September 06, 2016 at 3867 Brant Grove Drive.

Present

Doug Bowen; David Philips, Karen Reiff, Thomas Reiff and Paula Wagner.

Approval of Agenda

The agenda for this special meeting was unanimously approved.

Approval of Minutes

Approval of the Minutes from the meeting of 08/09/16 were deferred until the regularly scheduled meeting on September 13, 2016.

Agenda Items

Philips discussed the process for approving a budget for the city. After discussion in this special meeting, he will present a budget ordinance at the 09/13/16 meeting for its first reading. Another special meeting will need to be held prior to October 01, 2016 for a second reading of the ordinance where the ordinance can then be passed.

Philips then gave a line by line review of the proposed budget. Trustees discussed the items as presented and clarification was given that the bond requirement for the city and its officials is included in the insurance policy and will be paid in that premium.

Additionally, discussion ensued regarding what to allot for office supplies as the start-up costs for administrative items may be more expensive in the first year versus following years.

Bowen inquired about an allotment for ditch spraying and Philips indicated he can break that out; however, the ordinance will have more general categories defined than the spreadsheet being reviewed. The spreadsheet is designed to show how the figures for general categories are determined.

There were some general questions from the public regarding mil levy calculation.

Upon no further questions regarding the proposed budget, Philips indicated he would make any appropriate revisions based on the discussion in this meeting and work with the city attorney to finalize the budget ordinance for its first reading at the September 13, 2017 meeting. The trustees then proposed to have a special meeting on September 27, 2017 at 7 pm for the second reading and passage of the budget ordinance.

Adjournment

Meeting was adjourned at 7:38 pm. The next meeting will be at 7:00 pm on September 13, 2016, at 3867 Brant Grove Drive, Brant Lake, SD.

Minutes submitted by: Paula D. Wagner, Trustee

David Philips, President

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