



Trustee Meeting Minutes – March 1, 2017

Opening

President D. Philips called the meeting of the City of Brant Lake Board of Trustees to order at 7:02 pm on March 1, 2017 at 3867 Brant Grove Drive.

Present

David Philips; Doug Bowen; Thomas Reiff; Paula Wagner; and Melissa Wagner. Absent: Karen Reiff

Approval of Agenda

The agenda was approved after changing the next regular meeting to Monday, March 20.

Old Business

A second reading of the proposed Zoning Ordinance 2017-1 was held followed by questions and a discussion. The City is proposing to adopt this as a temporary ordinance while First District works with the City to help develop a specific plan. After the permanent ordinances are adopted at a later date there will be a formal zoning board, but for now as much citizen interaction as possible during the planning phase would be ideal. There will be open meetings held with First District tentatively starting in April that all are encouraged to attend. Meeting schedule is yet to be determined and will be emailed as well as posted on the City website. Motion to adopt the temporary zoning ordinance 2017-1 was proposed and approved by all. Notice to be published Friday, March 3rd and Friday, March 10th after which building permits can be issued starting April 3rd.

New Business

Building Permit Fee Structure 2017 was discussed. Fee schedule starts at \$50 for complete project cost up to \$2,000 with additional \$1 of fee per \$1,000 of building cost, based on complete cost of project (including labor, materials, etc). Additional nonrefundable fees include a Variance Permit @ \$75, Conditional Use Permit @ \$75, and a Rezoning Request Fee @ \$200. All permit requests and fee payments are to go to the Finance Officer at the City address. Motion to adopt the proposed fee structure as presented was proposed and approved by all.

Adjournment

Meeting was adjourned at 7:27 pm. The next regular meeting is scheduled for 7:00 pm on March 20, 2017, at 3867 Brant Grove Drive, Brant Lake, SD.

Minutes submitted by: Melissa J. Wagner, Finance Officer

David Philips, President