



Trustee Meeting Minutes – March 20, 2017

Opening

President D. Philips called the meeting of the City of Brant Lake Board of Trustees to order at 7:02 pm on March 20, 2017 at 3867 Brant Grove Drive.

Present

David Philips; Doug Bowen; Karen Reiff; and Melissa Wagner. Absent: Thomas Reiff and Paula Wagner

Approval of Agenda

The agenda was approved.

Approval of Bills

The following bills were approved for payment: Madison Daily Leader - \$6.64 & \$86.98; Melissa Wagner - \$848.12.

Approval of Minutes

Minutes from the meetings of 2/22/17 and 3/1/17 were approved.

Old Business

Website is up and running, just need to finish adding trustee photos. A city email address has been established, clerk@brantlakecity.com, which Melissa is going to use on the new city's laptop. With the purchase of the new laptop, 25 GB of free Dropbox space was included which will be setup under the new city email address.

Dave Philips spoke with Todd @ First District regarding the land use survey. First District is beginning work on the survey and Todd is hoping the first meeting will be held in May.

New Business

Annual report was presented by Melissa Wagner. 12/31/16 ending fund cash balance for the City is \$6,571.30. A motion was presented to approve the 2016 Annual Report as presented, approved by all.

Weed control along Arbor Lane was discussed. A motion was presented to reimburse David Philips up to a maximum of \$75 for weed control chemicals to control the ditch weeds along Arbor Lane. All approved.

There was no contest for trustee seats so there is no election to hold. A notice of Election Cancellation is to be published in the paper for two consecutive weeks prior to April 11th.

Building permits - The city is now set to start issuing building permits as of the 3rd of April. The application is now available on the website, instructions are included and asks for contractor signature. Dave created a building permit template to be provided to residents upon approval.

Adjournment

Meeting was adjourned at 7:27 pm. The next regular meeting is scheduled for 7:00 pm on April 11, 2017, at 3867 Brant Grove Drive, Brant Lake, SD.

Minutes submitted by: Melissa J. Wagner, Finance Officer

David Philips, President

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